

Class-I
GOVERNMENT OF PUNJAB
DEPARTMENT OF PLANNING

Notification

The 11th March, 1988

No.- G.S.R.29/Const./Art.309/88:- In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules regulating the recruitment, and conditions of service of the persons appointed to the Punjab State planning Board (Class-I), Service namely:-

1. **Short title and application :-** (1) These rules may be called the Punjab State Planning Board (Class-I) Service Rules, 1988.

(2) They shall apply to the posts specified in Appendix "A".

2. **Definitions:** - In these rules, unless the context otherwise requires:-

(a) "Appendix" means an Appendix appended to these rules;

(b) "Commission", means the Punjab Public Service Commission ;

(c) 'direct appointment' means an appointment made otherwise than by promotion or by transfer of a person already in the service of Government of India or of a State Government;

(d) 'Government' means the Government of the State of Punjab in the Department of Planning;

(e) 'recognised University' means-

(i) any university incorporated by law in any of the States of India; or

(ii) in the case of a degree or diploma obtained as a result of an examination held before the 15th August, 1947, the Punjab, Sind or Dacca University ; or

(iii) any other university which is recognised by the Government for the purpose of these rules ; and

(f) 'Service', means the Punjab State Planning Board (Class-I) Service.

3. **Number and Character of posts :-** The service shall comprise the posts specified in Appendix 'A': provided that nothing in these rules shall affect the inherent right of the Government to add to or reduce the number of such posts or to create new posts with different designations and scales of pay, whether permanently or temporarily.

4. **Nationality domicile and character of candidates appointed to the service.-** (1) No person shall be appointed to the Service unless he is :-

(a) a citizen of India; or

(b) a citizen of Nepal; or

(c) a subject of Bhutan; or

(d) a Tibetan refugee who came over to India before the 1st day of January, 1962 with the intention of permanently settling in India ; or

(e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African Countries of Kenya , Uganda and United Republic of Tanzania(formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India:

Provided that a person belonging to any of the categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been given by the Government of Punjab in the Department of Home Affairs and Justice.

(2) A candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or other recruiting authority of the

Government but he shall not be appointed unless the certificate of eligibility is given to him by the Government of Punjab in the Department of Home Affairs and Justice.

(3) No person shall be recruited to the Service by direct appointment, unless he produces:-

- (a) a certificate of character from the principal academic officer of the university, college, school or institution last attended, if any, and similar certificates from two responsible persons, not being his relatives who are well acquainted with him in his private life and are unconnected with his university, college, school or institution; and
- (b) an affidavit to the effect that he was never convicted for criminal offence and that he was never dismissed or removed from service of any State Government or of Government of India.

5. Disqualifications.- No person

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who having a spouse living, has entered into or contracted a marriage with any person;
shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Age :- No person shall be appointed to the Service by direct appointment :-

- (i) in the case of Director if he is less than forty years or more than fifty years of age; and
- (ii) in the case of deputy Director if he is less than thirty years or more than forty years of age. On the date of appointment or unless he is within such range of minimum and maximum age limits as may be specifically fixed by the Government of Punjab from time to time.

Provided further that in the case of candidates belonging to Scheduled Castes and other Backward Classes, the upper age limit shall be such as may be fixed by the Government of Punjab from time to time.

Note :- For age limits in case of recruitment of ex-servicemen, the provisions of rule 6 of Punjab Recruitment of Ex-servicemen Rules, 1982, shall apply.

7. Appointing authority:- All appointments to the Service shall be made by the Government.

8. Method of appointment and qualifications

(1) All appointments to the Service shall be made in the following manner namely:-

- (i) By promotion;
- (ii) By transfer of a person holding similar or identical post in a State Government, Government of India or a government organisation; and
- (iii) By direct appointment in case no suitable candidate is available by the aforesaid methods.

(2) No person shall be appointed to any post in the Service unless he possesses the qualifications and experience specified against that post in Appendix 'B'. to these rules.

(3) All appointments to the Service by promotion shall be made by selection on seniority-cum-merit basis and no person shall be entitled to claim promotion on the basis of seniority alone.

(4) No person shall be recruited to any post in the service by direct appointment unless he possesses knowledge of Punjabi language of Matriculation standard or its equivalent or passes test in Punjabi language of Matriculation standard to be held by such authority as may be specified by Government of Punjab in this behalf from time to time.

(5) Whenever any vacancy arises in the Service, the appointing authority shall decide the manner in which the same shall be filled in.

9. Probation of persons appointed to Service -

(I) Person appointed to in the Service shall remain on probation for a period of two years if recruited by direct appointment and one year, if recruited otherwise:

Provided that :-

- (a) any period, after such appointment, to the Service spent on deputation on a corresponding or a higher post shall count towards the period of probation;
 - (b) In the case of an appointment by transfer any period of work on an equivalent or higher post, prior to appointment to the Service may in the discretion of the appointing authority, be allowed to count towards the period of probation; and
 - (c) Any period of officiating appointment to the Service shall be reckoned as period spent on probation ,but no person who has so officiated shall on the completion of the prescribed period of probation, be entitled to be confirmed unless he is appointed against a permanent vacancy.
 - (d) leave of any kind not exceeding six months availed of at the end or during the period of probation shall be counted towards the period of probation.
- (2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory it may :-
- (a) if such person is recruited by direct appointment dispense with his services, or revert him to a post on which he held lien prior to his appointment to the service by direct appointment; and
 - (b) If appointed otherwise:-
 - (i) revert him to his former post; or
 - (ii) deal with him in such other manners as the terms and condition of the previous appointment permit.
- (3) On the completion of the period of probation of a person, the appointing authority may:-
- (a) if his work and conduct has, in its opinion been satisfactory:-
 - (i) Confirm such person, from the date of his appointment if appointed against a permanent vacancy ; or
 - (ii) confirm such person from the date from which a permanent vacancy occurs if appointed against a temporary vacancy; or
 - (iii) declare that he has completed his probation satisfactorily, if there is no permanent vacancy ; or
 - (b) If his work or conduct has not been, in its opinion, satisfactory -
 - (i) dispense with his services, if appointed by direct appointment or if appointed otherwise revert him to his former post, or deal with him in such other manner as the terms and conditions of his previous appointment permit;
 - (ii) extend his period of probation and thereafter pass such order as it could have passed on expiry of the period of probation as specified in sub rule(1):

Provided that the total period of probation including extension, if any, shall not exceed three years.

10. Seniority of members of Service. - The seniority inter-se of member of the service in each cadre joint shall be determined by the length of continuous service on a post in that cadre of the Service:-

Provided that in the case of members recruited by direct appointment who join within the period specified in the order of appointment or within such period as may from time to time be extended by the appointing authority subject to a maximum of four months from the date of

order of appointment the order of merit determined by the Commission or other recruiting authority of the Government , as the case may be, shall not be disturbed ;

Provided further that in case a candidate is permitted to join the Service after the expiry of the said period of four months in consultation with the Commission or other recruiting authority of the Government , as the case may be, his seniority shall be determined from the date he joins the Service:

Provided further that in case any candidate of the next selection has joined the Service before the candidate referred to in the preceding proviso joins the candidate so referred shall be placed below all the candidate of the next selection who join within the time specified in the first proviso:

Provided further that in the case of two or more members appointed on the same date, their seniority shall be determined as follows:

- (a) member recruited by direct appointment shall be senior to a member appointed otherwise;
- (b) a member appointed by promotion shall be senior to a member appointed by transfer;
- (c) in the case of members appointed by promotion or transfer seniority shall be determined according to the seniority of such members in the appointments from which they were promoted or transferred; and
- (d) In the case of members appointed by transfer from different cadres, their seniority shall be determined according to pay, preference being given to a member who was drawing a higher rate of pay in his previous appointment; and if the rates of pay drawn are also the same, then by their length of service in these appointments and, if the length of service is also the same, on older member shall be senior to a younger member .

Note: Seniority of members appointed on purely provisional basis shall be determined as and when they are regularly appointed keeping in view the date of such regular appointment.

11. Liability to Serve.- A member of a Service shall be liable to serve at any place whether within or out of the State of Punjab on being ordered to do so by the appointing authority.

12. Liability of members of Service to transfer.- A member of a service may be transferred by the Government to any post, whether included in any other service or not, on the same terms and conditions as are specified in rule 3.17 of the Punjab Civil Services Rules, Volume-I, Part-I.

13. Pay Leave, Pension and other matters.- In respect of pay, leave, pension and all other matters not expressly provided for in these rules, the member of the Service shall be governed by such law rules and regulations as have been or may hereafter be adopted or made by the competent authority.

14. Pay of members of Service:- The members of the Service shall be entitled to such scales of pay, as may be authorised by the Government from time to time. The scale of pay at present in force in respect of the members of Service are given in Appendix 'A' to these rules.

15. Discipline, penalties and appeals.-

(1) In the matter of discipline, punishment and appeals, the members of the Service shall be governed by the Punjab Civil Services (Punishment and Appeals) Rules, 1970 as amended from time to time.

(2) The authority empowered to impose penalties and pass orders as specified in rule 5 and 15 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970 in respect of the members of the Service shall be the Government.

16. Liability for vaccination and re-vaccination.- Every member of the Service shall get himself vaccinated or re-vaccinated, when Government so directs by a special or general order.

17. Oath of allegiance.- Every member of the Service, unless he has already done so, shall be required to take oath of allegiance to India and to the Constitution of India as by law established.

18. Power to relax. - Where the Government is of opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded, in writing, relax any of the provisions of these rules ;

Provided that the provisions relating to educational qualifications and experience shall not be relaxed.

19. Interpretation.- If any question arises as to the interpretation of these rules, the Government shall decide the same.

20. Repeal and Saving :- The Punjab State Planning Board (Class-II) Rules, 1976, in so far as they relate to the posts of Deputy Directors and Senior Research Officer are hereby repealed ;

Provided that any action taken to anything done under the rules so repealed shall be deemed to have been done or taken under the corresponding provisions of these rules.

<div>Class-I</div> <div>APPENDIX “A”</div> <div>(See Rules 1(2),3 and 14)</div>					
Serial No.	Designation of the post	Number of Posts		Total	Scale of pay
		Perma- nent	Tempo- rary		
1	2	3	4	5	6
1.	Director	2	2	4	Rs. 1775-75-2000/100-2300
2.	Deputy Director	6	6	12	Rs. 940-30-1000/40-1200-50 1400/60-1700-75-1850

Class-I
APPENDIX “B”
(See rule 8)

Sr.No	Designation of the Post	Qualification and Experience for appointment by	
		Promotion	Direct appointment and by transfer
1	2	3	4
1	Director	From amongst the Deputy Directors who have an experience of working as such for a minimum period of 10 years.	<p>(i)Should possess at least second class Master’s Degree in Economics, Mathematics, Agricultural Economics, Commerce, Economic Statistics or Statistics with statistics as one of the papers in the first four cases from a recognised university;</p> <p>Provided that preference shall be given to those who possess Ph.D. degree in any of the aforesaid subjects ; and</p> <p>(ii) Should possess at least ten years experience in guiding and conducting economic planning research work in applied economics or Statistics, designing and supervising socio-economic surveys out of which at least five years experience should be in Economic Planning or Plan formulation under the State Government or Central Government in the capacity of a Gazetted Officer or in a recognised University, Research Institute or public Undertaking in a responsible position.</p>
2.	Deputy Director	From amongst the Research Officers working in the Punjab State Planning Board who have an experience of working as such for a minimum period of eight years.	<p>i) should possess at least Second class Master’s Degree in Economics, Agricultural Economics or Statistics with Statistics as one of the subjects in the first two cases from a recognised University; and</p> <p>(ii) should possess at least five years experience in Economic Planning Development Appraisal, Evaluation or monitoring projects or programmes of Development, Compilation or research work in Applied Economics or Statistics or in Designing and Supervising Socio- Economic surveys in a State Government, Central Government, Recognised University, Research Institution, Public Undertaking.</p> <p style="text-align: center;">OR</p> <p>(i)Should possess Master’s Degree in Economics, Mathematics, Agricultural Economics ,Commerce or Statistics with Statistics as one of the subjects in the first four cases from a recognised university; and</p> <p>(ii) Should possess at least ten years experience in Economic, Planning, Development Appraisal, Evaluation or Monitoring of projects or programmes of development compilation or research work in Applied Economics or Statistics or in designing and supervising socio economic surveys in a State Government, Central Government recognised University, Research Institute or public undertaking.</p>

Note:- The experience gained on the post of a Senior Research Officer prior to the re-designation of those posts as Deputy Directors shall be counted for the purposes of the Service.

R.N.GUPTA
Secretary to Government Punjab
Department of Planning